

THE DUTCH CREEK VILLAGE HOA

MINUTES of the MASTER BOARD OF DIRECTORS' MEETING

June 30, 2021

SUMMARY of Key Actions Taken:

*Collection of Unpaid Assessments Policy: Governing Documents' Policies and Procedures, Resolution 002-06: will once again be adhered to going forth from this date. HOA Lawyer will be contacted to make collections if a 3rd notice is required.

*Raina Powell will look into options and costs of a bike rack that could be installed in the pool area for 2022 season if Directors decide to budget for it.

*Assess HOA's sprinkler system(s) for future requests for bids to repair or replace

*Send emailed notice of Need for Volunteers: Grounds/Landscape manager, mowers, Liaison to Waste Connection (trash collection)

President, Raina Powell, called the Zoom meeting to order at 7:22 PM

Attendance:

Board of Directors: Raina Powell, Kendra Conrad, Jason Rogers, Jason Fish, Eileen Parker

Absent: Donna LeNoble and John Wilber

Minutes of the May 26th Board of Directors' Meeting: Jason Fish moved to approve the Minutes as emailed to each Director previous to this meeting. Seconded by Jason Rogers. Unanimous acceptance.

Treasurer's Report: Kendra Conrad

The End of the Month report was not received from the accountant in time for her to review. She will send it to each Director via email as soon as she can. There was brief personnel discussion. Tabled decision.

Outstanding dues: Five homeowners - two of which are making agreed upon payments. Seven others paid late but did not pay the late fees.

Collections of outstanding dues and the difficulty of such was discussed. Per Kim Porter (HOA lawyer) and the current Governing Documents' Policies and Procedures, Resolution 002-06 Collections Policy:

ACTION: It was moved by Jason Fish and seconded by Kendra to follow the Collections Policy beginning immediately. If a 3rd notice is required, that notice will come from the HOA Lawyer as being in Collection

Process. Unanimous acceptance of the Motion. Email notice can be sent to the parties currently in arrears as well as notice included in next year's dues letter.

ACTION: Any committee that assesses any fees/fines, needs to apprise the Treasurer via a "CC" of any communication with offending party.

Pool: Jason Fish

Raina reported that both gate key card readers are working. The west gate was a repair of the chassis. Due to an electronic circuit board issue at the east gate, the reader there was replaced. The estimate was about \$1640. Invoiced amount not known to date.

Pool use appears to be up considerably over 2019, so far.

Discussion: whether or not bike rack is needed or would be used if installed inside a pool gate. Raina will do some investigation into costs, etc. for later decision.

Discussion: back up for Frank McKinney as the pool key card programmer. Raina will talk to Frank **for more information.

Tennis and All-Purpose Courts & Website: Jason Rogers

*Anchor at the center of the net has once again been pulled out. Vandalism or Carelessness? Jason is contacting a couple of companies about fixing it and possibly a permanent fix to prevent this issue.

*Website and Directory is up to date as far as he can discern. Homeowners need to be sure that their information is up to date in order to receive news and announcements. ACTION: keep email addresses off the website. If later, the Board decides to utilize more of the program currently in use and display more information, homeowner permission will be asked before publishing.

Grounds/Landscaping: Report by Raina Powell

*Sprinklers: No news on any assessments of system as yet from John Wilber or Jim Bruzas who had said they would try to contact some contractors.

ACTION: Raina will get a job-description from Jim for the Grounds/Landscape Manager in order to put out a call for a volunteer. When the email request is sent it will include a request for volunteers also for Mowing and Trash Company liaison.

*Discussion of Kim Porter's response to inquiry about HOA paying for a Grounds/Landscape manager: - will need more information and discussion as many variables involved.

Architectural Control Committee (ACC): Raina reported for Donna LeNoble

*Lots of activity but nothing unusual or that needs Director attention at this time.

*Discussion about travel trailers, boats, letting property owners know of violations when the property is a rental ensued with no action taken at this time.

Open Space Easement for Flood Control: Raina has had no further communication with the Jeffco Open Space. Once the Agreement is received from them, it will go to Kim Porter to approve or work out issues in the HOA's interest.

Next Board meeting: July 21st, 7:15 PM ZOOM format.

Meeting Adjourned at 8:48 PM

Respectfully Submitted,

Eileen Parker

Secretary of the HOA Board of Directors