

**THE DUTCH CREEK VILLAGE HOA**  
**MINUTES of the ANNUAL MEETING**

April 24, 2021

Zoom™ meeting format

President, Raina Powell, called the Zoom meeting to order at 1:05 PM

**Attendance:**

*Board of Directors:* Raina Powell, Kendra Conrad, Jason Fish, Sarah Gabriele, Jason Rogers

*Meeting Administrator:* Denby Bruzas

*Secretary:* Eileen Parker

Other Homeowners: Frank McKinney, Randy & Vicki DeHoff, Steven Arbour, and Brian TenEyck

Proxy votes of 9 other homeowners were held by Raina Powell.

**Approval of Minutes of the 2019 Annual Meeting:** Jason Fish moved to accept the Minutes as posted on the website and sent via email. Kendra Conrad seconded. Votes were shown on Zoom screen by the vote icon. Motion passed.

**Pool: Jason Fish**

The pool will be prepared for Memorial Day weekend Opening unless something changes to stop this plan. However, a signed Waiver of Liability may be needed from one household of each home prior to having their pool card activated.

\*Due to Current Pandemic Guidelines:

Signs will be posted: 1) asking users to clean bathrooms after use with products provided and 2) other restrictions that could be in place by the CDPHE and Jefferson County Public Health.

NO HOA chairs will be provided at this time due to CDPHE requirements of sanitation after each use. Homeowners may bring their own each time.

Currently, CDPHE requirement is for masks to be worn whenever person is not in the pool and social distancing is strongly recommended.

\*The kiddie pool and other areas of the pool deck have been resurfaced, so no “flaking-off” should occur this season. The interior pool will be resurfaced perhaps as early as 2022.

\*NO WATER BALLOONS AT THE POOL EVER! – CLOGS UP THE FILTERS AND ends up in the grass and in the mowers, etc.

**Financial Report: Kendra Conrad**

\*Reports are posted at dutchcreekhoa.com “Financials”

\*Shared her screen with the proposed budget.

2020 dry conditions made for extra expenses in water and in sprinkler system repairs

Dues’ Revenue category will reflect credits for loss of pool use in 2020 given this year, 2021.

Tree damage due to recent storms will lead to additional expenses.

The final payment on the Improvements to the Tennis and Sports court will be made in September.

**Grounds and Landscaping: Raina Powell for Jim Bruzas**

Raina briefly described the oversight work of the Grounds/Landscaping Committee Chairperson.

Jim Bruzas has volunteered his time in this position for the past 6 years. He will gladly help train a replacement Volunteer.

More/new Volunteers are needed to take on Open Space mowing jobs

Please contact the Board via the email contact on the website or call Jim Bruzas or Raina Powell if you are interested ASAP.

**Architectural Control Committee (ACC): Raina Powell for Donna LeNoble and Sarah Gabriele**

Pop up Tent trailers, camper trailers, RV, etc. are not permitted. You must find storage elsewhere. If you need to prepare before or post trip, let a Board member know you will need 24-48 hours in your driveway, etc.

Remember to submit plans for exterior changes to your property (all information is on the website.)

**Tennis/Sport Court and website: Jason Rogers (in attendance but Raina Powell gave report)**

All aspects of the court improvements have been completed now.

**PLEASE people only. NO dogs, bikes, skateboards, etc. are permitted on the courts! The surface can be damaged unnecessarily by these.**

Website:

User friendly – please use dutchcreekhoa.com for questions, contact information, Directory, etc.

Update your contact information on this site, too. The most efficient way to reach homeowners with announcements is via email. We need your current email address.

Kendra Conrad and Jason have updated the Directory with most current information on HOA records.

**Homeowner's Forum:** There were no questions from anyone

**Miscellaneous:** Raina Powell

The retaining wall – NE of tennis court along the sidewalk to the east of the pool and courts was replaced last season due to collapse. - \$8200 cost to repair.

Streets of Upper Dutch Creek had reached unacceptable level of disrepair. But Jeffco Streets Dept. responded quite quickly and repairs have been made due to other street work being done in the area.

Open Space will meet with Jim and Raina in the next week to view the creek undercutting of the bank just to the NW end of grassy court area.

**Election of Board of Directors:**

**Jason Fish and John Wilber** volunteered to continue on the Board of Directors. No other volunteers at this time.

Eileen Parker moved to accept Jason and John as Board of Directors. Kendra Conrad seconded. Vote was unanimous.

**Closing Statements:**

Raina thanked Denby Bruzas for her past leadership and Administration job today, the Directors on the Board and the volunteers – especially under trying circumstances with this Pandemic. She thanked Sarah Gabriele and Kendra Conrad for stepping up this past year to fill vacant Director positions; as well, Eileen Parker for volunteering to perform the Secretary's duties.

Meeting Adjourned at 1:50 PM

Respectfully Submitted,

Eileen Parker, Secretary to the HOA Board of Directors