

Approved

**DUTCH CREEK VILLAGE HOMEOWNERS AND RECREATIONAL ASSOCIATION**

**MEETING MINUTES OF THE BOARD OF DIRECTORS**

November 18, 2020

The Directors of the Dutch Creek Village Homeowners and Recreation, a Colorado non-profit corporation, met via Zoom to hold their monthly meeting.

**Attendance:**

Board of Directors Present: Raina Powell, Kendra Conrad, Sarah Gabriele, Jason Rogers, John Wilber

Board of Directors Absent: Jason Fish, Donna LeNoble (To ensure a quorum for the election of Kendra Conrad to the board, Donna gave her proxy to Raina Powell)

**Others Attending:** None

**Meeting:** Called to order @ 7:12 pm by Raina Powell. This meeting was held via ZOOM.

**Approval of October Minutes:** Approval was unanimous.

**Election of Officers:**

- Kendra Conrad has agreed to join the board to replace outgoing Jay Henkenberns who recently resigned. Jason Rogers made a motion to elect Kendra to the DCV Board of Directors and to install her as Treasurer. John Wilber seconded the motion. Kendra was unanimously elected by a voice vote.
- Raina Powell (Vice President) has been acting President since Denby Bruzas resigned this past summer. Jason Rogers made a motion that was seconded by John Wilber to elect Raina as DCV Board of Directors President. Raina was unanimously elected by a voice vote.

**Treasurer's Report:** Kendra Conrad reported.

- There are still 9 homeowners who have not paid their dues. Kendra ran into one on a walk who indicated that he will be paying soon. No others have contacted her. So, all will continue to accrue fines and interest.
- The cost of trash collection was included in the dues invoice. The suggestion was made that we might consider telling those homeowners who have not paid that we would have to have their house removed from the collection service if dues were not paid. No decision was made on this topic.

- Kendra and Sarah Gabriele indicated that they would be willing to go to individual homes and talk to residents to encourage the payment of outstanding dues and make sure they know that they can set up a payment plan.
- Earlier this year when it became apparent that the pool would not open, the board informed the homeowners that a credit would be applied to next year's dues. The credit would be calculated by taking the amount that had been budgeted for the pool this year, subtracting what was spent to prep the pool for opening and costs for winterizing the pool at the end of the summer. The budget for the pool that was approved in April 2020 was \$15,175. To date \$8,147.47 has been spent on the pool, leaving \$7,027.53 to be divided among the residents who paid their dues in 2020.

**Landscaping and Grounds:** Raina Powell reported for Jim Bruzas. She referred to a DCV Grounds Report that Jim set earlier in the day. This report will be attached to the minutes.

- We had some significant work done this year to an aging irrigation system, but at this time Jim thinks it is best just to do repairs as needed rather than replace the entire system.
- Jim winterized the tractor and riding mower this month. We used to have Postetio Brothers do annual maintenance on the tractor but have moved away from that to save money. But the tractor needs to be serviced this coming spring. The big tractor needs new tires.
- We need to try to recruit new volunteer mowers as older volunteers "retire".
- The woman who has been taking care of the flower beds did a great job this year, but if we could get a volunteer to handle it like Pat Clark used to do we could save money.
- Jim has been having the trees in the common areas trimmed on a rotating basis. He has trimmings scheduled for 2021 and 2022 (\$695 and \$1665 respectively). We should be able to wait a few years after that before we start the rotation again.
- Jim has been overseeing Grounds and Landscaping for 6 years and is ready to hand it over to some other volunteer, so we need to start trying to identify some candidates.

**Pool:** There was no pool report, but the board discussed opening the pool next year. We will continue to follow state guidelines regarding HOA pool rules. As with this year, the HOA will not have the money next summer to hire pool staff to do routine sanitizing and crowd size control, so state guidelines will dictate whether or not we will be able to open.

**Architectural Committee:** Sarah Gabriele reported.

- Last month it was reported that a homeowner had complained about trash along the side of the garage on a home on S. Newland Court. Sarah said that she'd driven by and didn't really think there was much of a problem.
- Raina said she would drive by herself to look at it.

**Tennis Courts:** Jason Rogers reported that nothing new was happening with the tennis courts.

**Website:** Jason Rogers reported. In response to Kendra's comment last meeting that it was hard to find the email signup area on the website, Jason moved it to the top bar when you first sign into the website.

**Next Board Meeting:** DCV board meeting are not held in December. The next board meeting will be held on January 27, 2021 @ 7:00 pm. Raina will send the ZOOM invitation out a couple of days prior to the meeting.

**Meeting Adjourned:** The meeting was adjourned @ 8:02 pm.

These minutes were unanimously approved via an email vote of the Board.

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Denby Bruzas (outgoing President)

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Jason Rogers

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Raina Powell (incoming President)

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Jason Fish

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Kendra Conrad (Treasurer)

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Sarah Gabriele

\_\_\_\_\_  
John Wilber (Secretary)

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Donna LeNoble